

Child Welfare Partners Committee

To: CWPC Steering Committee

From: Wendy Rickman and Janice Lane, co-chairs

Workgroup Name: Understanding Roles Across Contracts Workgroup (URCW)

Purpose of Workgroup

The Understanding Roles Across Contracts Workgroup (URCW) shall function as an authorized subcommittee of Iowa's Child Welfare Partners Contracted Services Workgroup.

The URCW is created to make recommendations to the Steering committee in the area of contract amendments, communication challenges, and role definitions among contractors in order to enhance service provision for Iowa's children and families.

- The committee shall facilitate conversations with committee members to identify strengths and weaknesses of the current contracts specifically from the standpoint of a family involved in the system.
- These conversations will focus on issues **across** contracts in order to better understand the role of the worker in each.
- Attention will be given to the case specific as well as the systemic strengths and weaknesses that impact effective case planning for families from the families' point of view.

Members of the Workgroup

The URCW shall be comprised of individuals representing the private and public sector in balance, and will include representatives from the various DHS contracts including FSRP, R and R, and IFAPA. The co-chairs for this committee have been determined and are listed below. Additional committee members will be expected to attend all conversations to the best they can and contribute throughout the process.

	Partnership	
Role	Public	Private
Co-chairs * Set meetings and agenda, and represent steering committee	* Wendy Rickman	* Janice Lane (CFI)
Other members Roles to be defined in meetings * represent steering committee members	Nora Bergren	Kelli Malone
	Jan Pratt	Lynhon Stout
	Krys Lange	Mike Arndt
	Renee Larsen	Donell Lloyd
	Gene Groetken	Jolene Carpenter
	RSP – IME Rep (TBD)	Mary Macumber Schmidt
		Sherri Chew
Assistance needed of resource families partners from IKN and IFAPA, fiscal TA to develop the amendment timeline.		Parent Partner (TBD)

Outcomes of the Workgroup

The following are the objectives and deliverables for this work group:

Objectives:

- To identify strengths and weaknesses of the current contracts as they relate to each other in the lives of our families.
- To develop a training approach to assist staff in the private and public sector to better understand their roles under the current contracts.
- To inform future contract conversations to improve cross-contract alignment, and ensure timely contract timelines and response timelines.

Workgroup Deliverables:

- Document outlining strengths and weaknesses of current contracts from the standpoint of how they relate to each other.
- Working document outlining roles of staff under each contract and how they relate.
- Document outlining reasonable amendment timeframes and expectations including when in the life of a contract amendments will be allowed (including how much lead time is needed on both sides for effective amendment development, negotiation, and implementation)
- Recommendations for a structure to facilitate a line level public private conversation to better understand and evolve the roles of staff under each contract.
- Recommendations on issues to consider as new contracts are being developed.

Initial Tasks (All initial task timeframes will be completed more quickly if possible)

- Co-chairs will develop purpose statement no later than **01-01-09**.
- Members will be determined no later than **01-31-09**.
- Initial meeting of the workgroup will be held no later than **02-15-09**.
- Workgroup will develop draft recommendations for the Steering Committee no later than **04-15-09**.
- Workgroup will finalize recommendations for the Steering Committee no later than **06-01-09**.